



# Rio Grande City Consolidated Independent School District

## Office of Public Relations

Fort Ringgold \* Rio Grande City, Texas 78582\* Phone: (956) 716-6989 \* Fax: (956) 716-6988

Elizabeth Garcia, Media Specialist

Email: rgcmedia@yahoo.com

**Request for .....**

**Media Services**

Location/Campus: \_\_\_\_\_

Contact Person (s): \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Time of Event \_\_\_\_\_

Type of Service Requested:

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Description of Event or Activity:

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RETURN COMPLETED FORM TO:

Office of Public Relations

Phone: (956) 716-6989 Fax: (956) 716-6988

*Request must be submitted two (2) weeks prior to the event.*